**Learning Charter**

Charter to be signed by preceptee and the preceptor. To be completed at the start of the preceptorship with agreed common goals and responsibilities during the preceptorship year.

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| Preceptee |
| I understand that my responsibilities as a newly qualified AP and preceptee include:* Completing the organisation induction, local induction, statutory training, and mandatory training.
* I should continue to work at level 7, working within the 4 pillars of Advanced Practice
* Observing and adhering to organisation values.
* Work towards my Key Performance Indicators that have been set out by my employer
* Complete CPD, identify and develop a specialist interest within my scope of practice
* Participating fully in the preceptorship programme by preparing for and attending meetings as scheduled with my preceptor.
* Working collaboratively with my preceptor to share my reflections and identify learning and development needs.
* Seeking feedback from others to inform my progress.
* Own my learning and development plan.
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| **Name:** | **Signature:** |
| **Work area:** | **Date:** |

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| Preceptor |
| I understand that my responsibilities as a preceptor include:* Provide support and guidance to the newly qualified AP
* Acting as a role model and professional friend.
* Facilitating introductions and promoting good working relationships.
* Participating in all preceptorship activities including attending required training and facilitating and documenting regular scheduled meetings.
* Providing timely and appropriate feedback to the preceptee.
* Liaising with line manager about the preceptee’s progress as appropriate.
* Advising on learning and development needs, facilitating a supportive learning environment and signposting learning resources.
* Completing and continuing my development as a preceptor
* Provide at least 1 hour a week (or 4 hours a month) supervision for my preceptee.
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| **Name:** | **Signature:** |
| **Work area:** | **Date:** |