**Learning Charter**

Charter to be signed by preceptee and the preceptor. To be completed at the start of the preceptorship with agreed common goals and responsibilities during the preceptorship year.

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| Preceptee | |
| I understand that my responsibilities as a newly qualified AP and preceptee include:   * Completing the organisation induction, local induction, statutory training, and mandatory training. * I should continue to work at level 7, working within the 4 pillars of Advanced Practice * Observing and adhering to organisation values. * Work towards my Key Performance Indicators that have been set out by my employer * Complete CPD, identify and develop a specialist interest within my scope of practice * Participating fully in the preceptorship programme by preparing for and attending meetings as scheduled with my preceptor. * Working collaboratively with my preceptor to share my reflections and identify learning and development needs. * Seeking feedback from others to inform my progress. * Own my learning and development plan. | |
| **Name:** | **Signature:** |
| **Work area:** | **Date:** |

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| Preceptor | |
| I understand that my responsibilities as a preceptor include:   * Provide support and guidance to the newly qualified AP * Acting as a role model and professional friend. * Facilitating introductions and promoting good working relationships. * Participating in all preceptorship activities including attending required training and facilitating and documenting regular scheduled meetings. * Providing timely and appropriate feedback to the preceptee. * Liaising with line manager about the preceptee’s progress as appropriate. * Advising on learning and development needs, facilitating a supportive learning environment and signposting learning resources. * Completing and continuing my development as a preceptor * Provide at least 1 hour a week (or 4 hours a month) supervision for my preceptee. | |
| **Name:** | **Signature:** |
| **Work area:** | **Date:** |